

FRIENDS OF ALLONBY LIVERPOOL CANOE CLUB - SUMMARY ASSESSMENT OF RISK
VENUE – QUEENS DOCK COMPLEX LIVERPOOL

Friends of Allonby Liverpool Canoe Club
c/o 20 Taunton Drive
Aintree, Merseyside
L10 8JW

Assessment undertaken April 2009
Assessed by M. G. McCusker

Signed

HAZARD	WHO MIGHT BE HARMED?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IS NECESSARY TO CONTROL THE RISK?
<i>List hazards here.</i>	<i>List groups of people who are especially at risk from the significant hazards, which you have identified.</i>	<i>List existing controls here or note where the information may be found.</i>	<i>List the risks, which are not adequately controlled, and the actions you will take where it is reasonably practicable to do more.</i>
1. Drowning.	Canoeists – both General and Competition Paddlers. Coaches and Polo Referees Club and Tournament Officials.	All Paddlers taking part in on-the-water activities must be able to swim, and are required to wear buoyancy aids whilst on the water. Coaches and Referees will be required to wear buoyancy aids whilst coaching or officiating activities on the Pontoons. Club and Tournament Officials needing access to the Pontoons are required to wear buoyancy aids.	The Club requires a minimum of three competent members to paddle together in order to provide immediate assistance in the event of capsize. Canoe Polo is a team game so there will always be other canoeists immediately available to help rescue anyone in danger of drowning. Life Belts are available at many locations along both sides of Queens Dock. Club First Aiders will be on hand throughout each session. Proximity of Centre taken into account.
2. Cold and Hypothermia.	Canoeists – both General and Competition Paddlers	All paddlers are encouraged to wear appropriate clothing for the prevailing weather conditions which may include long johns, wet shorts, long or short sleeved thermal tops, and long or short sleeved cagoules. However, if any paddler complains of being cold, or appears to show signs of hypothermia, the Coaches, Referees and/or Officials will remove them from the playing area to get dry and put on warm clothing.	Hot drinks and food are available within the vicinity if required to assist in boosting the body temperature. All paddlers will have close access to dry/warm clothing. Mobile Phones or two-way Radios are available to summon further assistance. Proximity of Centre taken into account.

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5. Slipping / tripping on access areas or pontoons.	Canoeists, Coaches, Referees and Officials	All Users are advised to wear suitable wet footwear with a non-slip sole, or training shoes, when using the access areas to Queens Dock and whilst stepping on and off the pontoons. The pontoon walking surface wood is specific non-slip construction but care needs to be exercised to avoid algae and/or bird deposits, particularly in wet weather.	Ongoing housekeeping maintenance on the Pontoons to minimise the build up of growth and/or droppings.
6. All Activities.	Canoeists, Coaches, Referees and Officials.	All paddlers must comply with the licence "Liverpool Waterfront Water Space Code of Practice for Canoeists and Kayakers", and the Club's own Guidelines for paddling in Queens Dock. All participants in Polo tournaments must comply with and observe those conditions of both conduct and the condition of their equipment as laid down in the current BCU Canoe Polo Yearbook. Users to be made aware of the Emergency and Standard Operating Procedures.	Ongoing continual review that all conditions are being observed and adhered too. Game Officials and Coaching staff to rigorously apply rules as directed by the current yearbook. Continual review of both equipment and the individual's compliance with the current Year Book's standards. Ensure each Club member has access to a current copy of Standard Operating Procedures via the Club Website.

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7. Use of Powered Rescue Craft	All Water Users.	Boat Handlers must be certified to RYA Level 1 and 2. Club Qualified Boat Handlers are:- M.Moffitt, F.Vaughan and G.Martin.	Fuel Tank to be removed after use and stored in the Flameproof Box in the Lock Up. Maximum amount of stored Fuel not to exceed 10 Litres.
8. Boat and Manual Handling Injuries	Club Members Club Members and other Centre Users	All members are advised that two people should lift boats at least. Failure to do so could lead to injury. All members are requested to use the sloping ramp on the river side of the Centre when bringing boats onto the facility. The central stairs leading from the main bridge access to the Centre must not be used.	All new members to be advised at induction. Continual monitoring by all members. Continual monitoring to ensure compliance.
9. Entrapment	All Water Users	Participants briefed in capsized drill. Use of uncluttered Cockpits. Quick response Safety cover.	Maintain existing controls.
10. Falling from Dock Wall	Referees and Dock Wall Spectators	Referees and Spectators must not encroach over the dock wall perimeter fencing. Written instructions are provided to all Polo Teams and Referees, and verbal instructions are given during Team Briefings.	Committee and Club Members will steward and monitor to ensure compliance.

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11. Safety Cover	Club Members both on the water and using the Centre building.	All Members using the Centre facility or the waterspace are required to comply with the Club's Queens Dock Guidance Notes published on our Website. These guidance notes cover:- <ul style="list-style-type: none"> • The requirement for a Club Official, Coach, Committee Member or Key Holder to be present whilst members are paddling. • The requirement for a trained Fire Marshal to be present at the Centre whenever members (even one) are in the Centre building, or on the lower or top deck. • When members are paddling independently from a coached session (minimum of 3 of whom one must be 18 or over), each paddler must be experienced holding either 3 Star or a valid Canoe Safety Test, be a recognised competition paddler in Division 3 or higher, or regularly paddle Grade 4 water. • If paddling after dusk and outside the floodlit area covering the pitches, navigation lights must be used (minimum of one white light). 	

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