

Friends of Allonby Canoe Club Liverpool Summary of Assessment of Risk

Assessor: Mike Moffitt

Venue: South Dock Collingwood and surrounding docks

Date: 04/11/13

Signed

HAZARD	WHO MIGHT BE HARMED?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IS NECESSARY TO CONTROL THE RISK?
<i>List hazards here.</i>	<i>List groups of people who are especially at risk from the significant hazards, which you have identified.</i>	<i>List existing controls here or note where the information may be found.</i>	<i>List the risks, which are not adequately controlled, and the actions you will take where it is reasonably practicable to do more.</i>
<p>1. Drowning. (see also Safety Cover section 10)</p>	<p>All participants. Inclusive of:</p> <p>Club and Event related officials e.g.</p> <p>Kayaking and Canoeing Club members, Coach's, Referees, and Event Officials.</p> <p>Any person encroaching within 10 feet of the edge of the dock wall, except where enclosed by a fence, must wear a buoyancy aid. All young children must be supervised at all times. No child under 8 is allowed past the gate beside the centre building at the end of the car parking area.</p>	<p>All participants taking part must be able to swim and are required to wear buoyancy aids whilst on the water.</p> <p>All participants will be required to wear buoyancy aids whilst engaged in activities on the pontoons.</p> <p>Club policy in terms of the use of the pontoons is clear. No Buoyancy Aid: No Access.</p> <p>Site induction. Visitors to be advised. Gate is kept closed when not in use.</p>	<p><u>Minimum numbers allowed to paddle will be 3</u></p> <p>Life Belts are available at many locations along the sides of the Dock. First Aiders will be on hand throughout each session. Proximity of Centre taken into account. Monitor and Review.</p> <p>Signage</p>

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2. Cold and Hypothermia.	Paddlers	Paddlers will wear appropriate clothing for the prevailing weather conditions which may include wet shorts, long or short sleeved thermal tops, and long or short sleeved cagoules. However, if any paddler complains of being cold, or appears to show any signs of hypothermia, the coach, referees and/or pitch officials will remove them from the paddling area to get dry and put on warm clothing.	Hot drinks and food are available within the vicinity if required to assist in boosting the body temperature. All players will have close access to dry/warm clothing. Quay side help is on hand throughout each session. Proximity of Centre taken into account. Individual Mobile phones are available to summon help.

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3. Personal injury.	All participants Canoe Polo Referees/Officials	Canoeing is an “assumed risk” activity and Canoe Polo is a “water contact sport” that may carry attendant risks. To minimise risks all paddlers are required to wear a buoyancy aid, this will protect polo players bodies from accidental collisions during games. In addition Canoe Polo players must wear a helmet, which incorporates a full-face guard. The front and rear of all polo canoes must be padded and comply with the standards laid down in the current copy of the British Canoe Union Canoe Polo Yearbook. Referees and Officials will be required to wear buoyancy aids whilst officiating games on the centre pontoons.. .	Most Coaches are qualified First Aid trained. First Aiders are on hand during sessions. First Aid Box and Incident Log Book available in the lock up. Ongoing review of its contents and requirements list. Two Way Radios and/or mobile phones are available to summon assistance if required. No further action required. Continual ongoing review that access to the pontoons is retained minimal.
4. Water Quality	Canoeists and Officials	Water quality is regularly monitored and the results are held with the Responsible Authority	No further action required.

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5. Tripping or Slipping on access steps or pontoons.	All Participants	Participants are advised to wear suitable wet footwear with a non-slip sole, or training shoes, when using the access steps to the pontoons and whilst stepping on and off the pontoon bridges. Pontoon walking surface wood is specific non-slip construction. But care needs to be exercised to avoid algae or, bird deposits etc. particularly when wet.	Ongoing Housekeeping Maintenance to ensure minimum build-up of growth or droppings.
6. All Activities.	Canoeists and Officials	<p>All participants must comply with the BCU Code of Practice for Canoeists and Kayakers with specific respect to other users.</p> <p>All participants must comply with and observe those conditions of both conduct and the condition of their equipment as laid down in the current BCU Canoe Polo Yearbook.</p> <p>Users to be aware of the Emergency and Standard Operating Procedures.</p>	<p>Ongoing continual review that all conditions are being observed and adhered too.</p> <p>Game officials and Coaching staff to rigorously apply rules as directed by the current yearbook.</p> <p>Continual review of both equipment and The individual's compliance with the current Year Book's standards.</p> <p>Ensure each member has access to a current copy of the Standard Operating Procedures, via the website.</p>

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7. Boat and Manual Handling	All members	All members are advised that two people should lift boats at least. Failure to do so could lead to injury.	All new members to be advised at induction. Continual monitoring. By all members.
8..Entrapment	All Water Users	Participants briefed in capsized drill. Use of uncluttered Cockpits. Quick response Safety cover.	Maintain existing controls
9. Spectating	Quayside wall spectators	Spectators must not encroach over the dock wall perimeter fencing. Written and verbal instructions will be issued. On site induction.	Committee and club members to steward and monitor

<p>10. Safety Cover</p> <p>‘Very Sheltered Water’ i.e. Collingwood Dock within the Polo pitches and ‘Sheltered Inland Water’ .ie. the rest of Collingwood dock, Stanley Dock, Bramley-Moore Dock, Salisbury Dock, Trafalgar Dock, the canal between Trafalgar Dock and West Waterloo Dock, providing the wind force is not exceeding Beaufort 3-gentle breeze.</p>	<p><u>Paddlers who are at least 2 Star and FSRT standard can paddle without coach cover, provided they are in a group of at least 3, one of whom must be over 18. They must inform someone on land at the Centre that they are paddling. Paddlers must use their own judgement regarding this guideline, taking into account the prevailing and predicted weather conditions and the ability and experience of their group.</u></p> <p><u>Paddlers recognised as below the equivalent of 2 star/FSRT standard</u></p>	<p><u>BCU recommended minimum level of coach competence</u></p> <p>BCU UKCC Level 2</p> <p>Or</p> <p>BCU UKCC Level 1 coach under direct supervision of a Level 2 or above coach</p> <p>Or</p> <p>BCU UKCC Level 1 coach with site specific training, valid 1st aid, appropriate DBS declaration and aged over 18</p>	<p>The FSRT and star awards are set as an example level but due recognition has to be made of the various other means to acquire the necessary paddling ability, eg experience or competition being key factors in an assessment of the individual. Continual ongoing development using BCU awards and initiatives. Continual ongoing assessment of individual personal skill.</p> <p><u>Ratios Coach:Paddler</u></p> <p>Kayaks 1:8</p> <p>Open boats (single paddler) 1:6</p> <p>Open Boats (2 paddlers) 1:12</p>
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